

Meeting of:	CABINET
Date of Meeting:	13 MAY 2025
Report Title:	PROPOSED DATES FOR MEETINGS OF CABINET AND CABINET COMMITTEES
Report Owner / Corporate Director:	REPORT OF THE MONITORING OFFICER
Responsible Officer:	MARK GALVIN, SENIOR DEMOCRATIC SERVICES OFFICER - COMMITTEES
Policy Framework and Procedure Rules:	There is no effect upon the Policy Framework and Procedure Rules.
Executive Summary:	To seek approval of the programme of meetings for Cabinet and Cabinet Committees for the municipal year 2025-2026.

1. Purpose of Report

- 1.1 The purpose of this report is to seek approval of the programme of meeting dates for Cabinet and Cabinet Committees for the municipal year May 2025 to April 2026.

2. Background

- 2.1 The approval of the programme of meetings of Council, Cabinet and their Committees is required in accordance with the Council's Constitution.

3. Current situation / proposal

- 3.1 The proposed programme of meeting dates for 2025–2026, is set out below. It should be noted that the date of the Budget Cabinet meeting could be subject to change, depending on the timeline of the Welsh Government Local Government Settlement.

Cabinet

13 May 2025
24 June 2025
22 July 2025
23 September 2025
21 October 2025
18 November 2025
16 December 2025

13 January 2026
3 February 2026
17 February 2026 (Budget)
10 March 2026
14 April 2026

Cabinet Committee Equalities and Employee Relations

4 June 2025
3 September 2025
5 November 2025
21 January 2026
4 March 2026
22 April 2026

Cabinet Committee Corporate Parenting

7 May 2025
17 September 2025
7 January 2026
29 April 2026

- 3.2 Subject to the programme of meeting dates being approved, the meetings will be placed in Members and Officers electronic calendars, in the usual manner.
- 3.3 Cabinet is requested to note that following a desktop review, the Terms of Reference of the Cabinet Committee Equalities have been amended together with the name of the Committee to take effect following the Annual General Meeting of Council (AGM) on 14 May 2025. The updated Terms of Reference are attached as **Appendix 1**.
- 4. Equality implications (including Socio-economic Duty and Welsh Language)**
- 4.1 The protected characteristics identified within the Equality Act, Socio-economic Duty and the impact on the use of the Welsh Language have been considered in the preparation of this report. As a public body in Wales the Council must consider the impact of strategic decisions, such as the development or the review of policies, strategies, services and functions. An initial Equality Impact Assessment (EIA) screening has identified that there would be no negative impact on those with one or more of the protected characteristics, on socio-economic disadvantage or the use of the Welsh language. It is therefore not necessary to carry out a full EIA on this policy or proposal.
- 5. Well-being of Future Generations implications and connection to Corporate Well-being Objectives**
- 5.1 The well-being goals identified in the Act were considered in the preparation of this report. It is considered that there will be no significant or unacceptable impacts upon the achievement of well-being goals/objectives as a result of this report.
- 6. Climate Change Implications**
- 6.1 There are no climate change implications associated with this report.
- 7. Safeguarding and Corporate Parent Implications**
- 7.1 There are no safeguarding implications associated with this report

8. Financial Implications

- 8.1 There are no financial implications associated with this report

9. Recommendations

It is recommended that Cabinet:

- 9.1 Approve the programme of meetings as outlined in paragraph 3.1 of this report;
9.2 Note that the Constitution will be updated to include the revised Terms of Reference for the Cabinet Committee Equalities and Employee Relations (**Appendix 1**) to take effect from the Council AGM.

Background documents

None